Prescription Writer

- Prescription Writer is an application within Acute Care that allows providers to:
  - Create and maintain a list of home medications
  - Print prescriptions
  - Electronically transmit prescriptions
  - Convert listed home medications into prescriptions
  - View a history of changes for prescriptions and home medications
## New ICONS for Rx writer

<table>
<thead>
<tr>
<th>ICON</th>
<th>DESCRIPTION</th>
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</tr>
</thead>
<tbody>
<tr>
<td><img src="image1" alt="icon" /></td>
<td>Gives you access to prescription writer application</td>
<td><img src="image2" alt="icon" /></td>
<td>Enables you to add a prescription to the medication profile</td>
</tr>
<tr>
<td><img src="image3" alt="icon" /></td>
<td>Enables you to add a home medication</td>
<td><img src="image4" alt="icon" /></td>
<td>Enables you to view and work with unsubmitted prescriptions</td>
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<tr>
<td><img src="image5" alt="icon" /></td>
<td>Refreshes medication on the medication profile</td>
<td><img src="image6" alt="icon" /></td>
<td>Enables you to filter items in the medication profile</td>
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<tr>
<td><img src="image7" alt="icon" /></td>
<td>Enables you to view and add to the record of patient allergies</td>
<td><img src="image8" alt="icon" /></td>
<td>Enables you to view and add health issues to the patient problem list</td>
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<tr>
<td><img src="image9" alt="icon" /></td>
<td>Checks all the patient’s active medication for duplications or interactions</td>
<td><img src="image10" alt="icon" /></td>
<td>Enables you to manage personal and enterprise prescription favorites list</td>
</tr>
<tr>
<td><img src="image11" alt="icon" /></td>
<td>Enables you to configure your user preferences</td>
<td><img src="image12" alt="icon" /></td>
<td>This reveals even more toolbar buttons</td>
</tr>
<tr>
<td><img src="image13" alt="icon" /></td>
<td>This notification bubble indicates any errors that exist for you, including eprescribing refills, e-prescribing errors, unsubmitted prescriptions, and new medication dispense history.</td>
<td></td>
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</tr>
</tbody>
</table>
Getting Started

- When Prescription writer is initially accessed, the Provider must do the following:
  - Select the hospital location where you practice
  - Select the phone number you would prefer a pharmacist to notify you of any issues with submitted prescriptions
  - Ensure the patient’s preferred pharmacy is selected
Selecting location and phone number in Rx Writer

- Click on the Rx writer icon
- Click on the user preferences icon
- Select the location you are practicing from.
- Select the phone number that a pharmacist can contact you with any questions.
- You only have to select the location and the phone number once. If the phone number listed is not correct or if you need a change in phone number/address please call 15757.
- Click apply
- Click close to allow the changes to take effect
Entering preferred pharmacy

• Before eSubmitting any medications, the provider must ensure the patient’s preferred pharmacy is entered in the system.
• It is current workflow for nurses on the inpatient units to enter preferred pharmacy when collecting the home medication list on admission
• The ED workflow is for the Provider to enter the information.
To enter preferred pharmacy

1. Select your patient.
2. Click the Rx Writer icon
3. Click on the blue writing next to preferred pharmacy
4. Click on the icon. Enter the pharmacy name, state, and zip code. A list of pharmacies participating in ePrescribe will display
To enter preferred pharmacy, (con’t)

5. If the pharmacy name has this icon next to it, that pharmacy is not a participating pharmacy in ePrescribe.

6. You may enter the pharmacy but you will not be able to ePrescribe.

7. If the patient’s pharmacy is not a participating pharmacy, the Provider should print all prescriptions.

8. To add the pharmacy, click on the patient’s preferred pharmacy from the list.

9. Click on the “add to preferred” icon.

10. Click on close.
To add Prescriptions

- Select your patient
- Click the Rx writer icon
- Once the Rx writer dialogue box opens, click on the enter prescriptions icon
To add Prescriptions, (con’t)

- Pick the category you would like to select your prescriptions from (full catalog, quick list, favorites).
- Once you select the category, it will default to that selection until you change it.
- Enter all required fields. Failure to enter all required fields will result in an error for eSubmit.
  - Dose
  - Dosage Units
  - Route
  - Frequency
  - Days
  - Refills
  - Quantity**
  - Dispensed Unit
To add Prescriptions, (con’t)

- If you need to add more medications, click the “add to list” icon.
- When you are finished adding all prescriptions, Click review and submit.
- This screen will appear.
To add Prescriptions, (con’t)

If your user preferences is defaulted to eSubmit, the prescriptions will default to eSubmit. Schedule drugs are not eligible for ePrescribe. They will default to Print.

If the patient does not want to participate in ePrescribe/eSubmit, the Provider can manually change the submit method to print.

Once all required data is entered, click Submit.
Managing prescriptions

- There is a “Notification” icon that displays to indicate pending e-prescribing refill requests, e-prescribing errors, unsubmitted prescriptions, and new medication dispense history.
- Medications listed in blue are **unsubmitted prescriptions**.
- Medications listed in red have **submission errors**.
- The errors that display are specific to the logged in Provider.
- Providers in a group together can manage each others unsubmitted prescriptions and submission errors.
• The notification bubble below indicates there are 5 items that the logged in Provider needs to review. There are 3 unsubmitted orders, 1 submission error on levothroid, and 1 error that exists on another patient the logged in provider has cared for.

• Other providers will only see the medications listed in blue or red and can address the errors. The notification bubble will not display errors of other Providers.
Managing Prescriptions Errors

To manage the errors, click on the “Notification” icon,

A small pop-up box will display the number of Rx errors and unsubmitted errors

When the eRx Errors is clicked, a box with details of the error will display

Click on the item you would like to address

You will then receive a listing of the specific errors. Click on the plus sign to see more details
To address errors and unsubmitted Prescriptions

- Right click on the medication with the error or in unsubmitted status
- A dialogue box with additional actions will pop up
- Select “View/Modify”
- Make the necessary changes.
More Icons to manage medication profile

- When you right click on a medication listed in prescription writer, you will receive this list of icons.

- Based on the option you pick, it will allow you to view or make changes to the selected medications.

- The copy to prescription option allows you to change a listed home med to a Prescription for ePrescribe or printing.
To address errors and unsubmitted Prescriptions

- When the prescription box pops up, make the changes to address the errors or review the medication, then
- Click “review and submit”
- Once all errors have been addressed, the writing of the medication will turn black and the number of errors on the “Notification” icon will decrease.
- Click “close” when finished.
Managing Allergy Alerts

- Allergy alerts are active in prescription writer.
- If the allergy or intolerance has been investigated and the benefits outweigh the risks, the provider may acknowledge the alert to continue with entering the prescription.
Managing Allergy Alerts

To acknowledge an allergy, do the following:

1. Click acknowledge
2. Select an acknowledgement comment. You may also free text a reason
3. Click proceed
4. You can then proceed with submitting the prescription
Select a reason for prescribing a drug the patient is allergic to.
The options can be used to control how medications are displayed in the medication profile.

This icon  is used to expand and collapse the options panel.

This icon  is used to expand or collapse a section of the option panel.

You may use the display format icon  to select your desired display format.

This icon  can also change how much information is showing on the medication profile.

Once you select your display format, it will remain the same until you change it.
Unsuccessful error & alert clearance

- If you are unable to clear errors or alerts, you can call the help desk for assistance at 404-501-5757 (15757)
- If you are unable to clear the errors for ePrescribe, you can print the prescriptions
- Please make every effort to ePrescribe
- 50% of all prescriptions must be ePrescribe to be eligible for meaningful use stage 2
Walgreens bedside delivery

- As part of the 340B program, DeKalb Medical has partnered with Walgreens for patient discounts and convenience.
- The goal is patient satisfaction and improve patient compliance with medication regimen.
Walgreens Bedside Delivery

- This service is available at Hillandale and North Decatur campuses.
  - Walgreens Hillandale location address
    - 6771 Covington Highway
    - Lithonia, GA 30058
  - Walgreens North Decatur location address
    - 2675 North Decatur
    - Decatur, GA 30033
- If the patient wants to participate in bedside delivery, one of the above pharmacy locations will need to be entered as the patient’s preferred pharmacy
- Patients can receive the benefit of the 340B discount at any Walgreens, Walmart and Kroger pharmacies